

Herpetological Conservation and Biology

Corresponding Author:

e-mail:

Manuscript Title:

Author Submission Form

Y N

- Use active voice primarily, especially in Material and Methods and Results sections.
- Common Latin abbreviations such as i.e., e.g., and et al. are not italicized.
- All acronyms are defined on first usage in running text of manuscript, e.g., carapace length (CL).
- All other Latin and Greek terms are italicized (e.g., *in vitro*, *ad libitum*, *sensu stricto*, β).
- Numbers: one to nine are spelled out; 10 and higher are in numerical form.
- Scientific names are italicized: *Glyptemys insculpta*.
- Common names are capitalized (e.g., American Crocodile, Pigmy Short-horned Lizard).
- Section headings are in small caps, bold face, and centered.
- Abstract heading is in bold italics; whereas, Acknowledgments is in italics. Both are followed by a period and em dash.
- All periods in running text are followed by two spaces. All colons in running text are followed by one space.
- Abbreviated pers. comm., pers. obs., and unpubl. data as shown in running text (William Brown, pers. comm.).
- Dates are formatted as 29 September 2007.
- Product manufacturers are listed in running text as (Holohil Systems Ltd., Carp, Ontario, Canada).
- Research permits and Animal Care permit numbers listed in Acknowledgments, if appropriate.
- Colleagues first names are included in Acknowledgments (e.g., I thank Mike Rankin and Claudia Prud'homme for...).
- Figures are abbreviated as (Fig. 1) in running text; whereas, Tables are written simply as (Table 2).
- Used five or fewer citations in a row, preferably three (Smith 1990, 1992; Jones 1997; White et al. 1997; Johnson 2003).
- Citations are in chronological order as shown above, not alphabetical.

Statistics & Graphing

Y N N/A

- Numerical ranges separated by en dash and no spaces (CL = 134–178 mm).
- Normality test reported for parametric statistics.
- Parametric or transformed data shown with mean, SD, or SE (e.g., 10.1 \pm 1.2 mm).
- Statistical analyses and alpha level used are described in Materials and Methods section.
- Statistical results have abbreviations capitalized and italicized, except for df ($F = 4.03$, $df = 9,27$, $P = 0.001$).
- Tabulated data are shown with bar graphs, histograms, or pie charts, as appropriate.
- When comparing means, symbols are bounded by error bars (95% CI, SD, SE) rather than histograms with error bars.
- X and Y-axis labels must be very large to be legible when figures are reduced in size.
- Non-parametric data presented in box plots with median, quartiles (middle 50%), and range.

Literature Cited

Y N N/A

- Only a single space used between each elements of a citation (e.g., Smith, Z.E. 2007. Title...).
- There is no space between colon and page numbers (i.e., *Herpetological Conservation and Biology* 3:14–27.).
- Journal citations: multiple authors have initials ahead of name and no spaces between initials.
- In press citation: use "In press" instead of year; journal title is not followed by volume or page numbers.
- Book: Author. Year. Title. Edition. Publisher, City, State, Country.
- Book chapter: Author. Year. Title. Pp. xxx–yyy *In* Title of Book, Editor (Ed.). Publisher, City, State, Country.
- Thesis / Dissertation: Author. Year. Title. Ph.D. Dissertation, University name, City, State, Country. xx p.
- Conference abstracts, manuscripts in review or in preparation are not cited.
- Unpublished and non peer-reviewed reports and websites are cited in running text, not in Literature Cited section.
- Page numbers are separated by an en dash (not a hyphen).

Comments:

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